



# THE INSTITUTION OF FIRE ENGINEERS

FOUNDED 1918 • INCORPORATED 1924

## Southern Branch Committee Meeting Agenda

**On:** 30<sup>th</sup> October  
**At:** Service Headquarters  
**Time:** 14.00-15.00

1. Apologies
2. Minutes from previous meeting.
3. Matters arising.
4. A.G.M.
  - a. Speakers
  - b. Times, costs, arrangements.
  - c. Invitation to Who, Where, etc
5. Future of the Branch
  - a. Plan for future.
6. Presidents Report.
7. Secretaries Report.
  - a. Correspondence Received
    - i. Examinations
    - ii. Contact Details
    - iii. Setting up a Branch
8. Treasurer Report.
9. Any other business.