



THE INSTITUTION OF FIRE ENGINEERS

FOUNDED 1918 • INCORPORATED 1924

Southern Branch

AGM AGENDA

Date: 01.05.07

Time: 10.00

Location: SHQ HFRS

1. Members Present.
 - 1.1. J Hinton, S Ash, D Marshall, L Agate, D Collins, A Marsh, M Nicol, M Long, P Crouch, P Culley, K Seeley, C McGill, J Wilson, C Gregory, K Nimmo, M Bradley, P Cornhill, T Fenn, M Head, C George, S Nutman, T Ash, J Avery, M Johns, B Turner-Sales, P Yarney, C Partridge, S Lawrence
2. Apologies.
 - 2.1. B Ratcliffe, S Pegler, D Smith, P Crisford, T Gates, J Trout, M Nash, A Morgan, A Southcott, P Kinge, J Puttick, D Thomson, T Badham, R Nield, D Knight, S Adamson, R Hedger, A Morgan.
3. Minutes from AGM 00/00/00.
 - 3.1. Due to the branch being effectively dormant and as such this is regarded as the first AGM and so no minutes were available to verify.
4. Matters arising from minutes.
 - 4.1. No matters arising.
5. Correspondence and matters arising.
 - 5.1. Offer from international president to speak at the AGM; however agenda had already been agreed and booked.
6. Election of Officials.

Colin Partridge requested that the membership accept the proposal to maintain a small committee with the current post holders so that the Branch work can continue and ensure that the Branch is established on a sound footing for the future. The Branch were asked to vote on the proposal and returned a unanimous vote in favour with the officials below being duly elected.

Position	Nomination	Proposed by	Seconded by
President	Colin Partridge	Ken Davis	Les Agate
Vice President	Not Required	N/A	N/A
Secretary	Shaun Lawrence	Ken Davis	Les Agate
Treasurer	Ron Hedger	Ken Davis	Les Agate
Membership Sec	Stewart Adamson	Ken Davis	Les Agate
Assembly Rep	Shaun Lawrence	Ken Davis	Les Agate
Committee member	Not Required	N/A	N/A



7. Membership Update. (annual overview)

7.1. The membership at present can record as being approximately 85 from our email distribution. However having been able to access an old distribution list we fully expect this to rise to around 200. There have been difficulties in getting accurate and reliable contact information for the Branch from HQ but we hope this will materialise following new software later this year. We then hope to be in an even stronger position to contact the local membership. We would ask that if anyone knows of individuals who may wish to join or who are members to access the IFE website where all your branch officials' details and communications can be found.

8. Presidents Report.

8.1. Colin Partridge commented on the fact that the Branch had been dormant and that he expressed a wish for members to be engaged and where ever possible support the committee, which would enable the branch to grow in numbers and resilience for the future. He expressed his thanks to the speakers for giving up their valuable time to make the day an interesting and informative one. He also requested that the Branch accept the proposal of maintaining a small committee for the forthcoming year until such times as the framework and constitutions can be embedded for future committee members.

8.2. Colin explained that a visit for a small number had been arranged to visit t5 at Heathrow and was a success giving valuable CPD points. Colin explained that there are planned visits and talks being prepared for the forthcoming year and ideas and suggestions are welcome so please contact any of the representatives for consideration.

9. Treasurers Report.

9.1. This has been a difficult year taking the best part of 6 months to get full control of the finances from the previous signatories. This has however been achieved and am happy to report our financial position as per appendix A.

10. Secretary's Report.

10.1. This has been a bumpy start but I believe that the Branch is now in a stronger position than in previous years, with the establishment of a strong but small committee. The forthcoming year we plan to deliver the following:

10.3.1. A standard approach to the Branches operation.

10.3.2. A membership improvement Plan

10.3.3. A Branch Draft Rules and Constitution for submission to IFE HQ.

10.3.4. Formal links to Dorset Fire and Rescue Service, Isle of Wight Fire and Rescue Service and the wider Fire Industry.

10.3.5. No more than 3 visits or presentations in the forthcoming year.

10.3.6. Initiation of a regional approach.

11. Suggestions from the floor

11.1. A suggestion to plan for a conference to establish the branch.

12. Speakers.

12.1. Keith Cartwright MIFSM

12.2. Kevin Nimmo CSci, CChem, MRSc, MIFireE, MBEng, FSLP

12.3. Trevor Guymer MSc, D.I.C, BSg, FRMMetS