

# THE INSTITUTION OF FIRE ENGINEERS

Founded 1918 • Incorporated 1924

## Minutes of the 87<sup>th</sup> Annual General Meeting

Held at The Hotel Russell, Russell Square, London  
at 11:00 am on 21 July 2010

*The International President, Mr. William Stewart, opened the meeting. He extended a warm welcome to all in attendance at The Hotel Russell, many of whom had travelled a great distance to attend the meeting.*

### 1. Apologies for Absence

Apologies for absence were received from Mr. Mostyn Bullock, Mr. Neil Gibbins, Mr. Andy Goves, Ms Sheilah Hamilton and Mr. Russell James.

### 2. Minutes of the 86<sup>th</sup> Annual General Meeting

Mr. W. Stewart PROPOSED the acceptance of the minutes of the 86<sup>th</sup> Annual General Meeting, held at The Crowne Plaza, Glasgow, as published in the August 2009 edition of *Fire Risk Management*, which was SECONDED by Mr. J. Woodcock. Members voted in support of the proposal and it was RESOLVED that the minutes be accepted as a true and correct record and signed as such by the International President.

### 3. Results of the Election to the Board of Directors

Mrs L. Craig announced the results of the postal ballot for the Engineering Council Registrants Director to the Board of Directors. There was one vacancy, and two nominees:

- Mr. Eric Marchant
- Mr. Martin Shipp

Mrs L. Craig was delighted to confirm that the successful nominee is Mr. Martin Shipp.

Mrs L. Craig announced the result of the General Assembly Director vacancy. There was one vacancy, with one nomination: Mr. Anthony Lawson.

Mrs L. Craig was delighted to confirm that the successful nominee is Mr. Anthony Lawson.

Mrs L. Craig announced the result of the postal ballot for the vacancies on the Board of Directors. There were two vacancies, with the following nominations:

- Mr. Brian Davey
- Mr. Ron Dobson
- Mr. Andy Goves
- Mr. Peter Holland
- Mr. William Peterson
- Mr. Rajesh Sharma

Mrs. L. Craig was delighted to confirm that the successful nominations of Mr. Peter Holland and Mr. Brian Davey.

Mr. W. Stewart PROPOSED the acceptance of these nominations and Mr. J. Woodcock SECONDED. 209 proxy votes had been received in support of the election of the Directors, with 1 vote against.

Mrs L. Craig asked the Board of Directors to stand and make themselves known to members.

#### **4. Members of the International General Assembly and the Leader and Vice Leader**

Mrs L. Craig asked all members of the General Assembly to please stand and confirmed that details of all General Assembly representatives can be found on the Institution's website at [www.ife.org.uk](http://www.ife.org.uk).

Mrs L. Craig announced that Mr. Mark Reilly had been elected Leader and Mr. Richard Fowler had been elected Vice Leader of the General Assembly.

#### **5. Annual Report of the Board of Directors for the year ended 31 December 2009**

Mr. P. Holland introduced the Annual Report of the Board for the year ended 31 December 2009. He PROPOSED the adoption of the Annual Report, which was SECONDED by Mr. J. Woodcock. 210 proxy votes had been received in support and none against. Members voted in support of the proposal and it was RESOLVED that the Annual Report of the Board for the year ended 31 December 2009 be adopted.

#### **6. Financial Statements for the year ended 31 December 2009**

Mr. P. Holland introduced the Financial Statements and reviewed the summarised consolidated statement of financial activities for the year ended 31 December 2009. He PROPOSED the adoption of the Financial Statements for the year ended 31 December 2009, which was SECONDED by Mr. J. Woodcock. 210 proxy votes had been received in support and none against. Members voted in support of the proposal and it was RESOLVED that the Financial Statements for the year ended 31 December 2009, as published and circulated, be adopted.

#### **7. Appointment of Auditors for 2010**

Mr. P. Holland PROPOSED that Horwath Clark & Whitehall, Carrick House, Lypiatt Road, Cheltenham be appointed as Auditors to the Institution for 2010, which was SECONDED by Mr. J. Woodcock. 209 proxy votes had been received in support and none against. Members voted in support of the proposal and it was RESOLVED that Horwath Clark & Whitehall be appointed and that the Board of Directors be authorised to agree the auditors' remuneration.

#### **8. To receive a Valedictory Address from retiring International President, Mr. William Stewart FIFireE CFO CMM AdeC**

Mr. W. Stewart delivered his valedictory address and offered his congratulations to Mr. John Woodcock on becoming the International President for 2010-11.

#### **9. To install Mr. John Woodcock BSc(Eng) CEng FIFireE as the International President of the Institution for the year 2010-11**

Mr. W. Stewart installed Mr. J. Woodcock and presented him with the Badge of Office and Letters Patent for the Grant of Arms to the Institution.

#### **10. Presentation of the Past President's Badge**

Mr. J. Woodcock presented Mr. W. Stewart with a Past President's Badge and thanked him for his year as International President.

**11. Address from the International President**

Mr. J. Woodcock gave his inaugural address, in which he said that he was honoured and privileged to have been installed to the office of International President. He paid tribute to the work carried out by Mr. W. Stewart during his time in office.

**12. Presentation of Awards and Certificates**

**2010 Rasbash Medal**

The 2010 Rasbash Medal was presented to Professor Roger Plank BSc PhD CEng MICE FIStructE from the University of Sheffield.

**Companion Award**

The Award of Companion was presented to Eur Ing Dr. J. Marsden BEng(Hons) CEng FIFireE MEI.

**2010 Godiva Awards for Outstanding Achievement in Examinations**

Outstanding Achievement IFE Level 3 Diploma in Fire Science, Operations & Safety (formerly Graduate examinations) was awarded to Mr. Leonardo Cacciatore, East Sussex Fire & Rescue Service. Unfortunately Mr. Cacciatore could not be present to accept this award.

Outstanding Contribution IFE Level 3 Diploma in Fire Science, Operations & Safety (formerly Graduate examinations) was also awarded to Mr. Webster Mahohoma, Civil Aviation Authority of Zimbabwe. Unfortunately Mr. Mahohoma was unable to receive his award in person but Mr. Lovemore Chipato accepted this on his behalf.

Outstanding Achievement IFE Level 4 Certificate in Fire Science & Fire Safety (formerly Member examinations) was awarded to Mr. Colin Hunter, North Yorkshire Fire & Rescue Service.

**Fellow Awards**

Fellow Awards were presented to:

Mr. Paul Hancock, Chief Fire Officer of Cheshire Fire & Rescue Service (received on Mr Hancock’s behalf by Mr Mark Cashin).

Mr. Michael Wood, Pilkington Group Limited.

Signed: .....

International President

Dated: .....