

## IFE Examinations – March 2020

### Entry Fees, Changes to Entries and Relevant Dates

All prices are in Pounds Sterling (£)

<p><b>March 2020 Entry Fees</b></p> <p>These fees apply when candidates enter by the closing date of <b>8 December 2019</b></p>	<table border="1"> <thead> <tr> <th>Qualification</th> <th>Entry Fee per Examination</th> </tr> </thead> <tbody> <tr> <td>Level 2 Certificate in Fire Science, Operations and Safety</td> <td>£45.50</td> </tr> <tr> <td>Level 2 Certificate in Passive Fire Protection</td> <td>£45.50</td> </tr> <tr> <td>Level 3 Certificate in Fire Science, Operations, Fire Safety and Management - entry fee single paper</td> <td>£32.50</td> </tr> <tr> <td>Level 3 Certificate in Passive Fire Protection</td> <td>£75.00</td> </tr> <tr> <td>Level 3 Diploma entry fee single paper</td> <td>£75.00</td> </tr> <tr> <td>Level 4 Certificate entry fee single paper</td> <td>£86.50</td> </tr> </tbody> </table>	Qualification	Entry Fee per Examination	Level 2 Certificate in Fire Science, Operations and Safety	£45.50	Level 2 Certificate in Passive Fire Protection	£45.50	Level 3 Certificate in Fire Science, Operations, Fire Safety and Management - entry fee single paper	£32.50	Level 3 Certificate in Passive Fire Protection	£75.00	Level 3 Diploma entry fee single paper	£75.00	Level 4 Certificate entry fee single paper	£86.50
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<p><b>Late Entry Fee</b></p> <p>Applied to entries received after <b>8 December 2019</b> and up to <b>6 January 2020</b>.</p>	<p><b>£62 per candidate</b></p> <p>The late fee is added to the standard entry fees.</p> <p>Late entries will be accepted only where the IFE can accommodate the candidate at an appropriate examination centre. The last date for accepting late entries is <b>6 January 2020</b>.</p> <p><b>Please note:</b> <i>the late entry fee will be waived for candidates who took examinations in October 2019 and are awaiting results prior to entering.</i></p>														
<p><b>Refund of Entry Fees Available up to 6 January 2020.</b></p>	<p>Candidates who change their minds and wish to withdraw from examinations may ask for a full refund of their entry fee up until <b>6 January 2020</b>. <b>Please note:</b> this is a final cut-off date and <b>no refunds will be made after this date</b>. Please see Terms and Conditions.</p>														
<p><b>Withdrawing from Examinations (7 January – 3 February 2020)</b></p>	<p>Please see the Special Consideration policy which sets out the limited situations in which a deferral arrangement may be possible and the supporting documentation which will be required by the IFE in order to progress the request.</p> <p>Where the request is approved, an administration fee of <b>£16</b> will be charged for <b>each</b> examination paper deferred.</p>														
<p><b>Applying for deferral arrangements (4 February 2020 – 5 April 2020)</b></p>	<p>Please see the Special Consideration policy which sets out the limited situations in which a deferral arrangement may be possible and the supporting documentation which will be required by the IFE in order to progress the request.</p> <p>Where the request is approved a fee of <b>£19.50</b> will be applied for each paper deferred. (Note: where candidates defer four papers, the deferral fee will be <b>£58.50</b>)</p>														
<p><b>Amendment to Examination Entries</b></p>	<p>Candidates may amend their examination entry without further charge up to <b>6 January 2020</b>.</p> <p>After <b>6 January 2020</b>, the IFE will try to meet requests for changes to papers/venues. However, changes may not be possible at this stage and the IFE reserves the right to make an administration charge eg where additional postage charges are incurred.</p>														